

Galway Central School District
Board of Education Meeting
MINUTES

Thursday, November 15, 2012
6:30 PM – Jr./Sr. High School Library

Draft until approved by the Board of Education at their next meeting.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:30 PM. in the Jr./Sr. High School Library.

The Pledge of Allegiance was recited.

Board members present: Cheryl Smith, President; Thomas Rumsey, Vice-President;
Janet Glenn (via Skype), Nancy Lisicki, Dennis Schaperjahn, Joan Slagle

Board members absent: None

Others Present: William F. Scott, Superintendent of Schools; Linda Jackowski, Director of Pupil Services; Brita Donovan, Associate Principal Gr. 7-12; Michelle McDougall, Elementary School Principal; Michael Healey, Jr./Sr. High School Principal; Tim Hilker, School Business Official; Community Members; Students; Dorene Seelow-Podolec, Management-Confidential Employee; Teachers

PUBLIC COMMENT ON AGENDA

None

AWARDS/PRESENTATIONS

Mr. Healey, Jr./Sr. High School Principal, presented certificates to Jessica Demarest and Hannah Smith who were recognized as Commended Students in the 2013 National Merit Scholarship Program.

Mr. Healey reviewed an RFP (Request for Proposal) the District received from the Edinburg Common School District for the purpose of securing a partnership between the Edinburg and Galway School Districts. The nature of the proposed service is to educate, within Galway Central School facilities, students in grades 7-12 who reside in the Edinburg Common School District for a period of 6 years; and, offer these students access to the same high-quality academic, extracurricular, and social-emotional programs available to the students of the Galway Central School District; with inclusive cooperation between the Edinburg Common School District and the Galway Central School District. The six year engagement would be subject to review in years two and four by the Galway Central School Board of Education and the Edinburg Common School Board of Trustees.

The Estimated Nonresident Tuition Report for the 2011-12 school year for Grades 7-12 Tuition For Regular Education Pupils in the Galway Central School District is \$6,559 per pupil. The Galway Central School District has requested further discussion between the respective boards with the purpose of negotiating a tuition rate that may be less than the actual nonresident tuition rate. The district submitted a Proposal and Educational Overview to Edinburg and is waiting to hear back from them which may not be until April, 2013.

SUPERINTENDENT'S REPORT

Mr. Scott reported that documentation from the Department of Conservation (DEC) was located regarding the possibility of contaminated soil at the old bus garage site. The documentation confirms that in 1999 all contaminated soil was removed and returned to "pre-spill condition" eliminating this concern. The district is in need of storage space and the building can be put to good use by cleaning it out and looking into some needed repairs. Christine DeCristofaro, Buildings, Grounds & Transportation Secretary, was thanked for her efforts in locating DEC information from so many years ago.

APPROVAL OF CONSENT AGENDA

Mr. Scott explained the following and the Board decided to continue to utilize a Consent Agenda at their meetings: *To make more efficient use of meeting time, the Board of Education uses a consent agenda as part of its regular meeting agenda. The consent agenda condenses the routine business of the Board into a single motion. If any Board member believes that any item on the consent agenda requires discussion, that Board member may remove the item from the consent agenda merely by requesting same. The exempted item then moves to the regular agenda, and the Board may take action as it deems appropriate. Remaining Consent Agenda items will be moved, seconded, and voted upon in one motion without discussion.*

Motion was made by Nancy Lisicki, Second by Dennis Schaperjahn to approve the following Consent Agenda.
All voted Aye. Motion Carried 6 – Yes 0 – No
Odyssey of the Mind coaches were thanked for volunteering their services; Joan Slagle asked that minutes not be grouped together.

FINANCIAL REPORTS

Accept October, 2012 Student Activity Accounts Treasurer's Report
Accept District Treasurer's Reports (will be available at a future date)
Accept Budget Transfers if applicable.

MINUTES

Accept September 13, 27, October 11, 18, 2012 Board of Education Meeting Minutes.

PERSONNEL

Accept the resignation of Katherine Cusano from her Bus Monitor position effective November 9, 2012. (She will continue to be an Assistant Food Service Helper.)

Accept the resignation of Jennifer Yestremski from her Teacher Aide position effective November 16, 2012 and appoint her as a Substitute Teacher Aide instead effective November 17, 2012 at a rate of \$8.50 per hour. She has fingerprint clearance.

Appoint Lori Burke as a Teacher Aide effective September 4, 2012 at a rate of \$8.67 per hour. She has fingerprint clearance.

Appoint Kaitlin Smith as a Teacher Aide effective November 13, 2012 at a rate of \$8.67 per hour. She has fingerprint clearance.

Appoint Heather McDowell as a Grades 7-12 Substitute Teacher effective November 16, 2012 per the SASIE Agreement. She has fingerprint clearance.

Appoint Jesse Radosti as a K-6 Substitute Teacher effective October 11, 2012 per the SASIE Agreement. He has fingerprint clearance.

Appoint Laura Sakala as a K-6 Substitute Teacher Aide effective October 24, 2012 at a rate of \$8.50/hour. She has fingerprint clearance.

Appoint Mandy Bessette as a K-6 Substitute Teacher Aide at a rate of \$8.50 per hour and as a Substitute School Secretary at a rate of \$14.00 per hour effective November 16, 2012. She has fingerprint clearance.

Appoint Angel Cook as a Substitute Cafeteria Worker effective November 13, 2012 at a rate of \$8.86 per hour. She has fingerprint clearance.

APPROVAL OF CONSENT AGENDA (Continued)

Appoint Shirley Lang as a Substitute Bus Driver effective October 23, 2012 at a rate of \$16.01/hour pending successful completion of DMV and SED requirements.

Appoint Michael Healey as a Volunteer liaison between the Galway Chapter of the Junior State of American (JSA) and the Galway Central School District during the 2012-13 school year serving as the district representative to assist with the JSA's record keeping and facilitation of meetings in the School Building and to create a JSA Student Activity Account.

Appoint Farial English and Suzanne Harkness-Wood as volunteer Co-advisors for the Galway Chapter of the Junior State of America during the 2012-13 school year.

Approve the final Co-Curricular Appointments/Revisions below for the 2012-13 school year:

| | | |
|-------------------|---|-----------------------------|
| Ethel Rubley | Odyssey of the Mind Volunteer Coach Div I | |
| Jerri Ernst | Odyssey of the Mind Volunteer Coach Div II | |
| Carrie Warner | Odyssey of the Mind Volunteer Coach Div II | |
| Margaret Signor | Odyssey of the Mind Volunteer Coach Div I | |
| (vacant) | Odyssey of the Mind Volunteer Coach Div I | |
| Nichole Evans | Odyssey of the Mind Volunteer Coach Primary | |
| Allison Shinn | Odyssey of the Mind Volunteer Coach Primary | |
| Sharon Maenza | Odyssey of the Mind Volunteer Coach Div III | |
| Jeanine Flinton | Odyssey of the Mind Volunteer Coach Div III | |
| Elaine Vandenburg | Chaperone-Dances | \$83/night or may volunteer |
| Sara Korona | Chaperone-Dances | \$83/night |
| Sara Korona | Chaperone-Basketball/Wrestling/Volleyball | \$81/night |
| Sara Korona | Ticket Sales | \$62/night |
| Terri Atwell | Chaperone-Basketball/Wrestling/Volleyball | \$81/night |
| Terri Atwell | Ticket Sales | \$62/night |
| Melanie McDonald | Chaperone-Basketball/Wrestling/Volleyball | \$81/night |
| Melanie McDonald | Rescind <u>Substitute</u> Chaperone-Basketball/Wrestling/Volleyball Appointment | |

Appoint the following winter coaches for the 2012-13 school year:

| | | | |
|-------------------------|---------------|----------|---------|
| Varsity Boys Basketball | John Stevens | Level A1 | \$3,600 |
| JV Boys Basketball | Daniel Dineen | Level A1 | \$2,700 |
| Modified Wrestling | Greg Birbilis | Level D | \$4,500 |
| JV Cheerleading | Karen Moffatt | Level B1 | \$2,700 |

APPROVAL OF CONSENT AGENDA (Continued)

Approve the following Memorandum of Agreement and authorize the Superintendent of Schools to sign the Agreement on behalf of the District:

**MEMORANDUM OF AGREEMENT
BY AND BETWEEN THE
Galway Central School District
AND THE
Galway Teachers' Association
REGARDING: CAREER EXPLORATION INTERNSHIP PROGRAM
(CEIP)**

This Memorandum of Agreement ("MOA") is entered into by and between the Galway Central School District (the "District"), and the Galway Teachers' Association (the "Association"), effective as of the date of execution.

Whereas, the parties desire to maintain the class for the 2012-13 school year; and

Whereas, Kathy Morck, a guidance counselor employed by the District and a member of the Association is teaching the CEIP course for the 2012-13 school year,

NOW, THEREFORE, IT IS HEREBY AGREED THAT:

1. Effective for the 2012-13 school year, the District agrees to compensate Ms. Morck \$2,300 (two thousand three hundred dollars) to teach the CEIP class.
2. Ms. Morck will be responsible for all activities necessary to teach the CEIP class and supervise the programs of students enrolled in the CEIP class.
3. The parties agree that this MOA is non-precedent setting and shall not be cited by either party in any future dispute except in a proceeding to enforce its terms.

BOARD MEMBER COMMENTS

Dennis Schaperjahn asked that anyone having suggestions or ideas on how to save district money that they contact him. He also asked that minutes of various meetings be supplied to the Board as a means of communication.

Mr. John Sutton's many years of dedicated service as a member of the Galway Central School District Board of Education were acknowledged by the Board. Mr. Sutton resigned from his seat on the Board of Education effective November 1, 2012 where he has served since 2004. Thanks and appreciation were extended to him.

NEW BUSINESS

Mr. Tim Hilker, School Business Official, reported that he met with Management-Confidential employees on Wednesday, November 14, 2012 to go over the proposed Management-Confidential Handbook that was revised in October to reflect revisions/additions pertaining to new employees. The Board agreed to the following at the September 27, 2012 Board Meeting: "To approve the Management-Confidential handbook for those hired prior to October 1, 2012 which is the same as the Management-Confidential Agreement with no changes effective September 27, 2012. Revisions will only affect those hired after October 1, 2012".

Mr. Hilker stated that this is the first time that Management-Confidential employees were able to see the handbook and look at it to see if they found any discrepancies, and there were some, and suggest corrections or changes when comparing the document to their original Agreement. He questioned how this handbook issue is going to come to closure; that we heard from Bob Schofield, School Attorney, enough and to send it back to him again would not be the best way to handle having various revisions made. He volunteered to convert the document from a PDF file and make any necessary revisions. He said that the Board can talk about the discrepancies in executive session later in the meeting which the Board chose to do.

The Board discussed options of filling a vacancy on the Board of Education due to the resignation of John Sutton on November 1, 2012. The Board has a statutory obligation to fill the vacancy; however the Board has the discretion to choose either option below:

1. Hold a special election within ninety (90) days on a date and time to be determined by the Board. If the vacancy is filled by special election, the new board member shall serve for the remainder of Mr. Sutton's term which is until 2016.
2. Appoint a qualified individual to fill the vacant term upon an affirmative vote of the majority of the whole Board. If this option is selected, the individual would serve until the Board election on May 21, 2013. If this option is selected, it is the District Superintendent's recommendation that the Board use a transparent and open process so it provides an opportunity for the community to understand how the Board is going about the selection process.

After considerable discussion the Board decided to not hold a special election due to the cost involved, because the new Board member would only serve from the date of the election until May, and because not many were interested in being on the Board at the last election in May. Nancy Lisicki did not agree and felt that a special election would be worth the cost of having the community chose the Board member and because of the important issues facing the Board this year like hiring a new Superintendent of Schools. The Board approved the following:

Motion was made by Thomas Rumsey, Second by Dennis Schaperjahn to advertise to fill the vacancy on the Board with instructions to reach out to the top two vote getters at the last election. All voted Aye except for Nancy Lisicki who felt that the District should hold a Special Election.

Motion Carried 5 – Yes 1 – No

The Board talked about possible revisions to the District's Building Use Policy and Regulation. Christine DeCristofaro, Buildings, Grounds and Transportation Secretary, provided the Board with her input per their request. It will be brought up again at the next meeting for further discussion.

SOS "Support Our Schools" structure and policy concerns were tabled to the next meeting so that SOS representative Alyson Bingham could be present.

An on-going discussion of co-curricular activities took place with Tim Hilker, School Business Official and the Board. Thomas Rumsey and other members of the Board felt that way too much time has been spent on this topic.

Motion was made by Thomas Rumsey, Second by Cheryl Smith

To approve revised co-curricular activities to include the addition of Detention Supervisor, Marine Biology Club Advisor, Supervisor – Library and After School ELA/Math and Homework Lab.

All voted Aye to approved the motion Motion Carried 6 – Yes 0 – No

Discussion took place regarding the need for an AIS Primary Grades Math Teacher.

Motion was made by Thomas Rumsey, Second by Nancy Lisicki

To approve a full-time (1.0) AIS Primary Grades Math Teacher position and to appoint someone as soon as possible until June 21, 2013. This is only for the 2012-13 school year.

All voted Aye to approved the motion Motion Carried 6 – Yes 0 – No

Tim Hilker, School Business Official and the Board talked about the upcoming budget and what priorities the Board is looking for when developing the budget. Discussion followed.

PUBLIC COMMENT

Comments were made regarding honors classes and weighted grades and the procedure used years ago when reserving dates on the District Calendar and submitting Building Use Request Forms that seemed to work very well. Carrie Herron, GTA President, stated that a Memorandum of Agreement was approved and signed on June 14, 2012 regarding a four year GTA Contract. She stated that GTA members still have not received a signed copy of the agreement and asked that it be provided to them.

EXECUTIVE SESSION

Motion was made by Thomas Rumsey, Seconded by Nancy Lisicki

To move into executive session for CSE/CPSE recommendations and collective bargaining negotiations at 8:26 PM. (Mr. Tim Hilker, School Business Official, was present during executive session.)

All voted aye to approve the motion. Motion Carried 6-yes 0-no

REGULAR SESSION

Motion was made by Nancy Lisicki, seconded by Thomas Rumsey

To return to regular session at 10:15 PM.

All voted aye to approve the motion. Motion Carried 6-yes 0-no

CSE/CPSE RECOMMENDATIONS

Motion was made by Dennis Schaperjahn, seconded by Thomas Rumsey

To approve CSE/CPSE recommendations for the following students:

5277, 3183, 3167, 5268, 6164, 6165, 2659, 6169, 3817, 3179, 3320, 5283, 5416, 3473, 3808, 5055, 6063, 5201, 5120, 6027, 6032

All voted aye to approve the motion. Motion Carried 6-yes 0-no

ADJOURNMENT

Motion was made by Nancy Lisicki, seconded by Dennis Schaperjahn

To adjourn at 10:20 PM.

All voted aye to approve the motion. Motion Carried 6-yes 0-no

Respectfully submitted,

Linda M. Casatelli

Linda M. Casatelli
District Clerk